

**CONFERENCE INFORMATION REPORT**

**CIVIL ACTION NO.** \_\_\_\_\_

**JURY TRIAL** \_\_\_\_\_

**NON-JURY TRIAL** \_\_\_\_\_

**ARBITRATION** \_\_\_\_\_

**SHORT CAPTION** \_\_\_\_\_

**TRIAL COUNSEL** \_\_\_\_\_

**REPRESENTING** \_\_\_\_\_

**LAW FIRM** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**TELEPHONE & FAX** \_\_\_\_\_

**DATE FOR COMPLETION OF ALL DISCOVERY** \_\_\_\_\_

**PROTRACTED DISCOVERY REQUIRED?** \_\_\_\_\_

Yes/No

**IF YES, DESCRIBE PROPOSED DISCOVERY SEGMENTS BY SUBJECT MATTER OR PARTIES AND SUGGEST DATES FOR SEGMENTS:**

**SETTLEMENT CONFERENCE: WHEN REQUESTED?** \_\_\_\_\_

**MAGISTRATE JUDGE** \_\_\_\_ **COURT MEDIATOR** \_\_\_\_ **PRIVATE MEDIATOR** \_\_\_\_\_  
(LOCAL CIV. R. 53.3) (Name)

**TRIAL TIME: TIME TO PRESENT YOUR CASE** \_\_\_\_\_

**TIME FOR ENTIRE TRIAL** \_\_\_\_\_

**OTHER COMMENTS:**

**DATE:** \_\_\_\_\_

\_\_\_\_\_  
**SIGNATURE OF COUNSEL**

\_\_\_\_\_  
**TYPE OR PRINT NAME**

**This form should be faxed to Chambers at 267.299.5078 or mailed or hand delivered to Chambers, Room 3810, U.S. Courthouse, 601 Market Street, Philadelphia, PA 19106-1741.**

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